

## **TENMILE RURAL FIRE DISTRICT**

P.O. Box 77 - 158 Reston Road  
Tenmile, OR 97481

### **Minutes of the Board of Directors Meeting December 9, 2024 at 6:00 P.M**

Fire Chief: Travis Henderson  
Board Members: Valorie Pederson, Chairperson;  
Alex Freadman; Amanda Morrow; Ken Harrison; Glen (G. O.) Pederson

#### **Board Present:**

Valorie Pederson: Chair  
Ken Harrison  
Alex Freadman  
Amanda Morrow  
G.O. Pederson

#### **Fire Personnel:**

Travis Henderson: Fire Chief  
Christa Shigley: Admin. Asst.  
Leonard Herzstein: Support

Valorie Pederson called the meeting to order at 6:06 p.m.

#### **Audience**

There was no audience participation.

#### **Approval of Minutes and Financial Reports**

Minutes of the October 14, 2024 Board Meeting were presented. A motion was made by Ken Harrison to accept the Minutes as printed and distributed. Second, Amanda Morrow. Motion carried unanimously.

Financial Reports dated October and November, 2024 were presented. A motion was made by Alex Freadman to accept the Financial Reports as printed and distributed. Second, Ken. Motion carried unanimously.

#### **Fire Chief Report**

**Run Report:** Travis presented an oral run report for the month of November, 2024. Department personnel responded to 26 runs in November, including 20 medical runs, 3 motor vehicle accidents, and 3 fires. Department personnel have responded to 305 calls from January 1 through December 7, 2024.

**OSFM Grant:** A Community Wildfire Risk Reduction grant in the amount of \$75,000 has been awarded to the District. The goal of the three-year grant is to create defensible space within 100' of a structure on various private properties throughout the District. A motion was made by Amada to accept the grant. Second, Alex. Motion carried unanimously.

**Tree Trimming:** Travis reported that several trees around the Tenmile station are in need of

trimming due to dead and compromised limbs high up in the trees. He presented a bid to trim the trees and take care of the debris in the amount of \$1,500 from Dan Zundel, an employee of Jensen's Tree Service who has offered to take care of the project on his own time. Travis also presented a second bid in the amount of \$4,800 from Trees/Brush+Us. Copies of both bids are attached. Travis added that if the bid is awarded to Dan Zundel, he will sign a Liability Waiver. A motion was made by Amanda to accept the bid from Dan Zundel. Second, Alex. Motion carried with "Yes" votes from Val Pederson, Amanda Morrow, Alex Freadman and G.O. Pederson, and a "No" vote from Ken Harrison.

**OSHA Safety Consultation:** Travis presented an evaluation report prepared by OSHA after their assessment of the District's Health and Programs in October, a copy of which is on file in the District office. The evaluation reflected an overall good rating from the District with a few minor corrections. Travis added that the District has been brought into compliance with all of OSHA's requirements.

**Local Government Investment Pool Transfer:** Travis stated that an account with LGIP has been set up for the District, with himself and Christa Shigley as authorized administrators of the account. He added that on December 6 a \$200,000 ACH transfer was made from the Equipment Replacement Fund (held at Umpqua Bank) into the LGIP account.

**Christmas Activities:** Our District has partnered with Dollar General for a toy drive to provide toys for various children in the community. Donated items can be left at the Tenmile station or Dollar General through December 16. A pot luck Christmas party is being planned for District personnel plus one, on December 22 at 6:00. The Board approved a request from Travis to purchase additional Christmas decorations, not to exceed \$200.

**Awards Banquet:** An awards banquet for the entire family is being planned for either March or April of 2025.

**Training:** A six-month Firefighter Academy started in November, and District personnel logged 930 hours of training in that month. Starting January 3, the District will have six to nine students participating in the student program. The students will begin crew shift duties at the station, with a minimum of two students per shift, from 7 a.m. to 11 p.m. each day. Three or four of the students will likely be seeking tuition assistance. Travis added that he would like to see a possible stipend for travel expenses for those students. A live fire evaluation will be held at the station on Friday.

**District Vehicles:** District personnel recently took 2080 back to Oregon Apparatus in Springfield to repair recurring pump issues on the unit. After evaluating the issue, however, Oregon Apparatus has deemed the problem as unfixable due to the fact that it is an old, outdated three-cylinder, foreign-made pump for which parts are no longer available. As such Travis is looking at options to replace or refurbish the brush truck. Cascade Fire Equipment is preparing a bid for the District for a refurbishment of 2080, together with a bid to replace the unit. District personnel are in the process of applying for a vehicle acquisition grant however it will not be

awarded before next fire season. A motion was made by Ken to begin the process of selling the 1993 International tender. Second, Amanda. Motion carried unanimously.

**Lexipol On-Line Training Platform:** Valorie asked about the status of the on-line training platform recently purchased from Lexipol. Travis stated that it is an excellent training tool and that District personnel have two assignments through the program which must be completed each month.

#### **Old Business**

**Potential Station Expansion Project:** District personnel are currently looking into grants and other monetary assistance for the Tenmile station expansion project.

**SRGP Grant:** Travis reported that on October 28 the District issued a Request for Qualifications for Engineering/Architectural Services with a closing date of November 25. WRK Structural and Seismic Engineers is the only firm that responded to the request, submitting a qualification packet stating the firm's background, qualifications, controls and public contracting experience. Said packet is on file in the District office and was reviewed and approved by the District's selection committee. A motion was made by Alex to accept the Selection Committee's approval and award the seismic upgrade engineering project at the Tenmile Rural Fire District's Tenmile station to WRK Structural and Seismic Engineers. Second, Amanda. Motion carried unanimously.

#### **New Business**

**Property Annexations:** Travis reported that the District has received property annexation requests from Deena Daugherty at 765 Rays Lane, John and Sue Wood at 396 Course Gold and the property owner at 1102 Twin Oaks. A motion was made by Amanda to accept the annexation of the three properties into our District as listed. Second, Alex. Motion carried unanimously.

**Local Option Tax Election Results:** The results and a timeline of the November 5, 2024 Local Option Tax Levy election were presented, a copy of which is on file in the District office. A total of 973 votes were cast showing a result of 696 "Yes" votes and 277 "No" votes. The levy passed with a 71.53% approval. Out of all the measures on the Oregon ballots for the November 5 election, only one measure (Tillamook Fire) passed with a higher approval rating.

**Leonard Herzstein's Retirement:** Leonard announced that at the end of December he will fully retire from service to our District. It was noted that Leonard has faithfully served as a volunteer and held various other duties and offices in our District for 43 years. Travis added that we will either have a retirement party for Leonard or honor him at the spring awards banquet.

A motion was made by Ken to adjourn the meeting. Second, Amanda. The meeting was adjourned at 7:50 p.m.

**Next Board Meeting: January 13, 2025 at 6:00 P.M.**

Respectfully submitted,

Christa Shigley,  
Administrative Assistant